

Hazard/Activity	Risk Hazard	Personas at	Control measures	Comments/Actions	Residual Risk
Competence of camp leaders	Injury	All	<p><u>All users to follow the guidelines of the organisation to which they belong.</u></p> <p>Use competent and experienced leaders.</p> <p>Training courses and codes of practice provided by TOES.</p> <p>User group has access to qualified first aid at all times.</p>	Codes of practice given to all camp leaders contained in "Camp confirmation pack".	Low
Fire	Burns/injury	All	<p>Adequate supervision by experienced qualified staff. Pre-camp training, codes of practice & procedure.</p> <p>Isolation of cooking tent/room.</p> <p>Provision of fire extinguishers and blankets.</p> <p>No smoking/no naked flame or appliance in other tents except cooking tent/room.</p> <p>First aider competent in burns treatment should always be available when cooking.</p>	Codes of practice given to all camp leaders contained in "Camp confirmation pack".	Low/ Medium
Exposure to extreme weather	Illness	All	<p>Advice from daily forecast/local knowledge</p> <p>Use of appropriate clothing & equipment.</p>	Codes of practice given to all camp leaders contained in "Camp confirmation pack".	Low
Hygiene	Illness	All	<p>Supervision by experienced staff.</p> <p>Food and hygiene guidelines in code of practice.</p> <p>Appropriate use of available fridge freezers.</p> <p>Availability and regular use of alcohol hand wash.</p>	Codes of practice given to all camp leaders contained in "Camp confirmation pack".	Low
Equipment failure	Injury/discomfort	All	<p>Annual repair and replacement maintenance schedule.</p> <p>Reporting procedures.</p> <p>Technical backup/24 hour communication link.</p>	Codes of practice given to all camp leaders contained in "Camp confirmation pack".	Low

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Theft	Loss	All	<p>Ensure that camp is left unattended as little as possible.</p> <p>Discourage expensive personal equipment on site.</p> <p>Consider insurance.</p> <p>Buildings locked and expensive items locked away/out of site when off site.</p>	Codes of practice given to all camp leaders contained in "Camp confirmation pack".	Low
Emergency due to existing medical condition	Injury/illness	All	<p>Obtain full medical information from parents/guardians.</p> <p>Have emergency procedure.</p>	Codes of practice given to all camp leaders contained in "Camp confirmation pack".	Low/ Medium
Intruders/ security of site/campers walking off site	Injury/separation	All	<p>Unfortunately every site has a potential risk of intrusion. Commercial sites tend to have a higher risk particularly at weekends. Groups should have a policy for dealing with casual intruders and should raise everybody's awareness to monitor and report any strangers immediately. Local police are informed of camps.</p>	<p>Codes of practice given to all camp leaders contained in "Camp confirmation pack".</p> <p>Campers briefed at start of camp re. Out of Bounds areas and reminded periodically. Head count taken at mealtimes.</p>	Low